## **NEW LISTING DIGITAL CHECKLIST**

Verify accurate information in MLS
Determine audience for property
Create short video about property
Take beauty shots of property
Build landing page
Create Adwerx listing ad campaign
Install Adwerx retargeting pixel
Inform all neighbors the house is going for sale via email
Ask them to share with all their friends
Schedule open house
Drop off school reports and community profile at seller's home
Fill brochure holder in front of home
Send Just Listed postcards
Send referral source a thank you note
Add property to listing board
Collect emails at open house to do custom ad follow-up
Send clean room award to seller's kids